

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019
FOR
PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

Brindley Millen Ltd
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PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

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for the Year Ended 31 December 2019

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PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

REPORT OF THE TRUSTEES
for the Year Ended 31 December 2019

The trustees present their report with the financial statements of the charity for the year ended 31 December 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

There are 3 active churches in the Parish:

St Bartholomew's Church and Centre, 292b Barking Road, London E6 3BA

St Edmund, Forest Gate, 464 Katherine Road, London E7 8NP

St Mary Magdalene 1 Norman Road London E6 6HN

The Church is also responsible for the building at:

St Albans Church and Christian Centre, 157a Wakefield Street London E6 1LG. This was leased on a long-term basis to the Pre-School Learning Alliance until the 1st August 2018. It has been empty since then, with the knowledge and support of our insurers and we are actively pursuing prospective tenants.

The Parish of Holy Trinity East Ham is part of the Diocese of Chelmsford in the Church of England. The correspondence address is: The Parish Office, St Bartholomew's Church and Centre, 292b Barking Road London E6 3BA.

Website: <http://easthamparish.org.uk>

OBJECTIVES AND ACTIVITIES

Aims and Purposes

The Parochial Church Council (PCC) of Holy Trinity, East Ham has the responsibility of co-operating with the Team Rector, the Reverend Dr Sue Lucas, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the various buildings in the Parish: the Parish Church of St Mary Magdalene, Norman Road, St Bartholomew's Church and Centre, Barking Road, St Edmund, Forest Gate, Katherine Road. It in addition holds some responsibilities as freeholder for St Alban's 157a Wakefield Street London E6 1LG and for Fellowship House within the St Bartholomew's site.

Objectives and Activities

The general functions of PCCs are stated within section 2 of the Parochial Church Councils (Powers) Measure 1956.

The PCC is committed to enabling as many people as possible to worship at the Churches in the Parish and to become part of this community of faith. The PCC maintains an overview of worship in the Parish and discusses how our services can involve the many groups that live within our parish.

Our worship puts faith into practice through prayer and scripture, music, sacrament and a wide variety of service to the whole community.

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OBJECTIVES AND ACTIVITIES

Public benefit

When planning the activities for the year, the Team Rector, Ministry Team and PCC have considered the Charity Commission's guidance on public benefit, and in particular, the specific guidance for charities for the advancement of religion. In particular, we try to enable people to live out their faith as part of our parish community through:

- o Worship and Prayer; regular public worship that is open to all, and the provision of sacred space for personal prayer and contemplation.
- o Enabling people to learn about the Gospel and develop their knowledge of, and trust in, God the Father, the Son and the Holy Spirit through sermons, courses and small groups.
- o Provision of pastoral care for people living in the parish and for members of the congregations, including offering the sacraments of baptism and confirmation, conducting weddings and funerals and visiting the sick, housebound and bereaved.
- o Mission and outreach work.
- o Taking of religious assemblies in schools.
- o Evangelistic activities, through the staging of events and meetings and the distribution of literature.
- o Promoting the whole mission of the Church through provision of activities that meet the needs of the whole community.
- o Supporting other charities in the UK and overseas.

To facilitate this, it is important that we maintain the fabric of the various buildings around the parish.

In 2019 we:

- o Continued to pray for the church, the world and our neighbours in the Daily Office, and regularly to celebrate the Sacraments.
- o Visited the sick and housebound, including home communion for those that desire it
- o Conducted a regular service of Holy Communion in the community room of a block of sheltered accommodation in the Parish
- o Hosted several local primary schools at St Mary's for a tour of our historic Church, at St Bart's for 'Experience Church' and 'Experience Easter', clergy regularly visited a local secondary school to contribute to GCSE RS lessons and conducted assemblies in several local schools.
- o Began a conversation with the other churches in East Ham about more collaborative working in a Mission and Ministry Unit in the light of the national funding formula for supporting ministry changing.
- o Participated, with other churches in our Area in the Archbishops' initiative, Thy Kingdom Come, an encouragement to use the traditional Novena or Nine Days' prayer between Ascension and Pentecost.
- o Engaged with the Bishop of Chelmsford's Transforming Presence Agenda.
- o Supported the work of Christian Aid in a tea dance in June at St Mary's, NeWay Night Shelter in the Autumn Notes Concert and Harvest Supper, Newham Food Bank in a Reverse Advent Calendar and other charities in various events throughout the year.
- o Went on the National Pilgrimage to Walsingham in May, a Parish outing to Southend on Sea in June, and a Quiet Day in September.
- o Blessed the Parish at Benediction on Corpus Christi.
- o Continued to develop the work of the community café at St Bart's to make it both more financially sustainable and more effective in mission.
- o Ran a Lent Course on Mission and prepared candidates for confirmation.
- o Ran a number of social events including Quiz Nights, Me and My Music, Burns Night, Barn Dance, and well-attended Christmas lunch.
- o Remodelled the administration in the parish office making it fit for purpose for the 21st century.
- o Made our parish giving more effective by using Gift Aid co-ordinator to claim GA and GSADS more promptly, and joined the Parish Giving Scheme which collects Gift Aid 'at source'.
- o Continued to support our community and other faith groups both by our own activities and by offering the hospitality of our buildings to other organisations that promote the work of the Kingdom of God.

More detailed description of some of these activities follows later in this report.

Volunteers

We should like to thank all those who work so hard to make our Parish the lively and vibrant community that it is.

In particular, we want to mention the Churchwardens and Treasurers in all the Churches the Parish Wardens and Treasurer, all the members of the PCC and DCCs, the ministry team, the altar servers, choir members, organists, Sunday School teachers, and the huge number of people have given so generously of time, talents and resources to enable this Parish to go on being God's holy, catholic and apostolic church in this place, to be God's people in God's mission, and to care for our buildings.

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ACHIEVEMENT AND PERFORMANCE

Charitable activities

Church Attendance

The average weekly attendance counted during October 2019 was:

St Bartholomew: 44

St Edmund: 21

St Mary Magdalene: 66

Electoral Roll

2020 is a not a new Electoral Roll year. The Electoral Roll as revised for the Annual Meeting 2020 is as follows:

St Bartholomew:

Resident: 16

Non-resident: 19

Total = 35

St Edmund:

Resident: 9

Non-resident 14

Total = 23

St Mary Magdalene:

Resident: 24

Non-resident 35

Total = 59

This makes a total of 117 for the parish, of whom 51 are resident and 66 are non-resident

Pastoral Care

The clergy and ministry team visit, on behalf of the Church, those who are unwell or are unable to leave their houses on their own. Those who wish it receive regular communion at home and those who are bereaved are visited when it seems appropriate.

There were 16 baptisms in 2019.

There were 3 confirmation candidates in the Parish in 2019.

There were 2 weddings in the Parish in 2019. 2 funerals were held in Church, and 8 were taken by the clergy on behalf of the Parish at crematoria.

Church Fabric & Buildings

St Bartholomew:

A quinquennial inspection was carried out on 04.04.2019 and identified the following priorities:

- There were no 'priority 1' (urgent) items
- Priority 2: essential (within 2 years) items:
 - Provide current electrical test certificate
- Priority 3: important (within 3 years) items:
 - Add fire extinguisher and fire alarm test certificates to the log book
 - Remove large blackout blind that has become detached and ensure electrical supply is disconnected
 - Replace door bar where café pantry floor is lifting
 - Replace various ceiling tiles in church and café area where they are missing or damaged (some damaged ones could be painted with acoustically porous paint)
 - Fix loose plaster in minor areas of cracking on North wall of church and in flower store
- Priority 4: Desirable (consider doing during the quinquennium)
 - The 'Flashband' flashings that replaced stolen lead are expected to have a life of at least 5 more years as they are. We should consider replacing them depending on the decision to redevelop the site or not.

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All of these are in hand. In addition, the following works were carried out in 2019:

- Regular boiler service in January
- Water heater in café repaired in February
- A new double socket was installed, new cupboard locks were fitted in the hall kitchen and a burnt out socket in the café kitchen was replaced in March
- Holes in the dry store cupboard were filled with fire wool, the fire alarm maintenance for the year was undertaken, the crack in the Cecilia Room cupboard was repaired, the back door lock was replaced, and gutters were cleaned throughout in April
- There were repairs to the nursery toilet in June
- The block paving area at the Navarre Road side of the church was repaired and a cracked WC in the Ladies' toilet was replaced in July
- The leak over the Vestry roof was repaired and gutters and downpipes were cleaned throughout in October

St Edmund

The work on the outside of the building highlighted in the 2016 Quinquennial has now been completed. The building was struck by lightning at the end of July 2019 resulting in damage to the roof, fire alarm and two central heating boilers. After obtaining a faculty for the roof it has now been repaired as have the boilers and a new fire alarm system and emergency lighting have been installed. The chimney stack has been repointed as outlined in the quinquennial report. A faculty has been obtained for the removal of two benches from the Chapel and these will be replaced by chairs making it a more appropriate worship space.

St Mary Magdalene:

We had a Quinquennial Inspection completed in May 2019. There were some minor works that needed to be done; these works were completed on the 27th October 2019. These works included replacing a few roof tiles and clearing the gutters of rubbish.

The main item of work this year was the application for the faculty for the restoration of the organ. We obtained a variety of reports and quotes and submitted a faculty application which was approved by the Chancellor in January 2020. We accepted the quote from Harrison and Harrison and the work should start in September 2020. This work should last about three months.

Once again we are indebted to John Hedges for overseeing all the building work and routine maintenance of St Mary's.

St Mary's Church Hall:

We have new tenants who are using the hall every day for a nursery. The hall floor has been sanded and polished twice during the year. The floor does seem to need regular work done on it as it is getting more damage with the increased use of the hall. Floor protection pads have also been fitted to help with the increased wear and tear. A new water heater and taps were fitted in the ladies toilet and some plumbing repairs carried out in the men's toilet.

St Alban's Christian Centre

The following work was undertaken in 2019:

- February: Heating system repaired
- March: Drainage system cleaned out and gutters cleaned out; electrical installation condition report
- July: electrical work as per EIC Report; Electrical safety certificate issued
- December: Heating system and tanks refilled; two new radiators, ball valves, two sets of taps and connectors fitted.

Vicarages

Normal annual gas and electricity safety checks were carried out in 2019. St Mary's Vicarage is still awaiting work to the gatepost following it being crashed into during a police chase. The Diocese proposed a plan to sell 2 Norman Road, to which the parish expressed its objections. A proposal then arose to use 2 Norman Road to host a refugee family under the Home Office Resettlement Scheme, and this has the support of the Area Bishop and Archdeacon. The curate moved into St Martin's Vicarage in June.

Fellowship House

As Fellowship House is not a Church or Vicarage, it is not eligible for a Quinquennial report. However, a Condition Survey was commissioned and presented in 2016 by Ian Simpson MBA CBIFM, at that time Heritage Support Officer in the Diocese of Liverpool.

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The Report identified the following works at Priority 1 (urgent):

- Repair overflowing water pipe from Genesis unit above Nursery Fire Exit.
- Refix soil stack to wall at low level using appropriate sized bracket. Non-ferrous fixings to be used; drill holes in the mortar joints rather than the bricks.
- Take down and replace rotten timbers to modern extension roof; replace felt covering; paint all exposed timbers with primer, undercoat and two good coats of gloss; repair and redress flashings.
- Remove ivy growth from the walls where identified in the Report. The correct procedure is to cut the ivy as close to the ground as possible, then leave it to die and dry out before attempting to physically remove it from the brickwork.
- Commission a UKAS-Accredited Asbestos Surveyor to carry out a Management Survey covering all public areas including communal areas within the residential accommodation.
- Check all secondary glazing in the Role Play Room for security and safety, and reaffix as required.

The following works were undertaken in 2019:

- | | | |
|----------|---|--|
| February | - | Cleaned outlets of leaves |
| April | - | Fire alarm system repair |
| | - | Emergency lighting renewed |
| July | - | Leaking rainwater pipe fixed |
| | - | Repairs to plasterboard in cellar following leak from flats above |
| | - | Plasterboard and skim in children's toilet and redecorate |
| August | - | Two coats of rubberized liquid roof covering for whole of roof following several small leaks |
| December | - | Flat roof of porch renewed - all timbers replaced with new treated timbers and downpipe |
| | - | Replace ceiling on porch |

Report on the Work of the Newham Deanery Synod

There were 4 meetings of the Deanery Synod in 2019.

The meeting on 27 FEBRUARY 2019 (at St Philip and St James Plaistow) saw a report from Rich Barton, Manager from Faith in Schools (FiS). He spoke enthusiastically about the work of FiS, whose over-arching aim is for every child and young person in Newham's schools to have the opportunity to meet, in their RE lessons, local Christians and discover what it means to be a Christian in the 21st century, for example, by supporting the teaching of the Christian faith in schools at Key Stage 1 and 2 and providing interactive events in church settings. FiS works closely with other youth organisations, such as Synergy, and has received financial support through London Over the Border (LOB).

The meeting on 14th MAY 2019 (at St Matthew West Ham) had as guest speaker Ruth Bravery, CEO of the Renewal Programme. Ruth has worked very hard alongside her directors, board of trustees and staff to make the governance of the Renewal Programme much more robust and consistent, and it is also now in a much more stable position financially. It has an excellent track record in the Borough. It has several streams of work, in housing, adult education including ESOL, the Refugee and Migrant Programme (RAMP), support for carers and youth work. This diversity is a strength. Ruth spoke about opportunities for local Churches to be involved, supporting the charity through fundraising or donating food to the food bank at RAMP. There were also opportunities for individuals to volunteer in the various projects.

There was also some initial conversation about Mission and Ministry Units. Newham Deanery initially (in around 2014) responded to the question of working more collaboratively in Mission and Ministry Units (MMUs) by being one MMU as a whole Deanery. The Diocesan view, however, was that this was always a temporary measure, and we now need to move towards smaller MMUs within the Deanery. The initial proposal was basically geographical, and was presented at this Synod for discussion in parishes and for more detailed discussion in the Deanery later.

At the meeting on 18th JULY 2019 (at Ascension Church, Royal Docks), Revd Dave Chesney read out a letter from Bishop Peter Hill informing Synod that he has asked Revd Jeremy Fraser to stand down as Area Dean and focus on his role as Bishop's Advisor on Mission & Development and Priest in Charge (PIC) of All Saints, Forest Gate. The process of finding a new Area Dean has begun, and prayers are requested and for Revd Jeremy Fraser and his family as he focuses on this role. Bishop Peter expressed his thanks through Revd Dave Chesney for all he has done in his role as Area Dean.

The guest speaker in July was Sophia Burley, founder of Women on the Frontline Ministries (WOFM), a registered Christian charity and she spoke about its work. It was established in November 2012, with a vision to reach out and make a difference in the lives of women involved in sex work, vulnerable women and those at risk of sexual exploitation. Sophia described how WOFM team try to reach out to the women by going at night to known places of activity, giving out hot drinks, gift bags and prayer on request, advising where to go for drop in one to one support and advice. She explained that the work can be dangerous and stressed the need for appropriate training.

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Sophia would appreciate support through prayer, donations of cash, clothing or gifts, by joining the WOFM team and by telling others of its work. A longer-term aim is for WOFM to set up a safe home.

Questions asked raised complex and contentious issues, stimulating the need for further information, enquiry and discussion outside Synod.

There are some big structural changes on the horizon at the level both of the Diocese and of the national church. These were aired in the Synod of 16th OCTOBER 2019 (at St Paul, East Ham) and in an additional DEANERY CONGRESS on MONDAY 9th DECEMBER (at All Saints, West Ham) at which Bishop Peter, Archdeacon Elwin, and Canon Jeremy Fraser in his role as Area Mission Advisor were all present. By this time, Revd Dave Chesney had been introduced as the new Area Dean elect. He will be formally collated in the role at the Deanery Congress, but chaired this meeting. In the Diocese, Newham Deanery initially responded to the question of working more collaboratively in Mission and Ministry Units (MMUs) by being one MMU as a whole Deanery. The Diocesan view, however, was that this was always a temporary measure, and we now need to move towards smaller MMUs within the Deanery. The initial proposal was basically geographical, and was presented at the Synod in May. There have been some developments in the structure since then, as parishes have discussed matters together, but the Deanery proposal is still basically geographical. The Dean Team between them outlined the 'story so far,' some theological considerations, then there was an exercise to listen to positives/questions/concerns from the whole Synod. Revd Dave Chesney responded to a couple from each section immediately and the rest were captured to be circulated and the Dean Team will respond in writing.

The DEANERY CONGRESS put these discussions in the wider context of changes at national level, and in particular, the changes in funding formula. Under the previous 'Darlow' formula, most parishes in the Church of England were heavily subsidised. Under the new model, that subsidy is gradually being withdrawn, with the exception of support that will always be offered to parishes in the most deprived areas. The money will instead go to a Strategic Development Fund into which it will be possible for Dioceses to bid. For the Diocese of Chelmsford, the implication is the withdrawal of subsidy of £200,000 per annum over the next 3 years. In addition to this, while this Diocese is growing ordained vocations, there are not enough priests coming through to replace retirements for the next five years. That means there is a need radically to think how we organise our life together as the Church. Bishop Peter emphasised that the hope is very much for 'bottom up' local solutions that involve some combination of more effective stewardship, MMUs working well, more strategic use of stipendiary clergy, more effective use of self-supporting clergy, a real emphasis on lay ministry and discernment at Diocesan level about use of the SDF money. Again, there was discussion and the responses were captured for future discussion.

Development of Opportunities for prayer, reflection and faith sharing

St Bartholomew's:

The pattern of worship on Sundays is based around the Eucharist. The October count for our main Sunday service was relatively stable this year, and our weekday Eucharist on Thursdays has continued to grow, and is now regularly in double figures. The Sunday Eucharist follows the lectionary readings, and preaching is generally on the Gospel of the day and explicitly related to features of contemporary life. As an experiment, we moved the Thursday Eucharist to 12.15pm during Lent and this worked well, so we have made this permanent.

Our Patronal in September was a joyous occasion for the whole parish, at which the preacher Dr Fred Nye, Reader Emeritus at St Faith, Great Crosby and former director of medicine at Liverpool University Hospitals Trust. We once again held a Mass for Corpus Christi. We used the church this year because of the possibility of rain, but we still processed the Blessed Sacrament and blessed the parish.

We prepared three candidates for confirmation, and hosted the Deanery Service of confirmation with Bishop Peter presiding. We were delighted to welcome 20 candidates from across the Deanery with their families, friends and supporters.

We continue to host a number of other congregations, a Pentecostal church, an ecumenical Telegu speaking congregation, and the Church of South India. As CSI is an Anglican Church, we are able to regard this Malayalam speaking congregation as more formally part of the Parish.

We again ran a Christingle Service on the first Monday evening in December for uniformed organisations, which has grown in numbers to around 60 adults and children. Our Church of South India Carol Service again proved to be very popular.

We enjoy good relationships with local schools, and in 2019, we again hosted the Experience Easter event for Nelson School. We welcomed Y10 students from a local secondary school as part of their GCSE studies, and clergy from St Bart's gave assemblies and lessons in the same secondary school.

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ACHIEVEMENT AND PERFORMANCE

St Edmund's:

We have a very regular and faithful Sunday congregation, although sadly, one or two people have become housebound or have died. The Wednesday morning Eucharist continues to be well supported and is much appreciated by the congregation. We continue to have good relationships with the three other churches who use the building.

We were pleased to celebrate with Colvin and Coraline on the occasion of their Golden Wedding. They renewed their vows during the Sunday service and enjoyed a festive occasion afterwards.

We would like to congratulate Fr. Fred for becoming a Canon in the Ho Diocese of Ghana and to thank him for his ministry to us during the last year. We appreciate the support of all the parish but in particular the ministry of Revd. Sue, Revd. Quintin and Revd. John. It has been a pleasure to welcome Revd. Marco, the parish stipendiary curate, to St. Edmunds and have appreciated his joining us on Wednesday mornings.

St Mary's:

We now have assistant priest based at St. Mary, the Revd John King who was ordained in June at All Saints, West Ham as a priest. His first Mass was followed by a parish lunch in the St Mary's hall.

In addition to Quintin's ministry at St Mary's we have been blessed with the benefit of the Team Rector, Revd Dr Sue Lucas, Canon Fred Ashford-Okai and Canon Ann Easter.

Mary Richards, our parish warden had a baby, Rose, this year, and we were pleased to be part of Rose's baptism. Sarah Namatova continues on her course of Christian Studies.

Christmas services continue to be very popular. The number attending on Christmas day has continued to rise, and the Christingle service on Christmas Eve continues to be packed. We had over 350 people worshipping with us over the Christmas period.

Dennis Pridmore continues to be our 'back up' organist and official photographer. Many thanks to Priscilla Santhosham for all her work leading the choir and playing the Organ.

Parish

We have continued to hold joint services to celebrate the Patronal feasts of our individual churches, and the titular feast of the parish on Trinity Sunday. This year, we also held a joint parish Eucharist to welcome our new curate, Revd Marco Lopes, who was made deacon on Holy Cross Day (14th September) and deaconed the mass at a joint parish service at St Bart's the following day.

As always, we took a group of pilgrims to the Shrine of Our Lady of Walsingham for the National Pilgrimage in May and the Parish Quiet Day to Haggerston in September was a great success being both pleasant and refreshing. Revd. John King led the retreat.

We were sad to say farewell to Revd. Nicola Vidamour, Methodist minister in East Ham. Nicola was a good friend and colleague to the parish and will be sadly missed. We welcomed Nigel, the new Methodist minister and hope to continue develop our relationships and join the Methodists for our Lent groups.

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Planning and Development of Fundraising Activities

St Bartholomew's:

These included the by now customary Burns Night in January and Barn Dance in September. Many people gave generously in many ways. Money from the Burns Night went to homelessness charities, and from the Barn Dance to support our project of hosting a refugee family in 2 Norman Road. We also had a concert featuring the Woodford Symphony Orchestra Ensemble in July and in December, organist Philip Norman presented his talk on the history of Christmas carols.

Through coffee mornings and cake sales in the café, we continue to support cancer charities such as Macmillan.

St Edmund's:

The annual Christmas party was well supported, enjoyed by all and raised £158 for Church funds.

St Mary's:

We reinstated a revamped Christmas Market in November 2019. We worked with some local Muslim women who had three stalls and it was a great success and we raised over £600. Many thanks to all who contributed to the event as it brought in a wide variety of people who normally do not come into the church buildings.

Exploration of Eucharistic and Social Life in ways which lead to growth opportunities

Parish:

The Annual Parish Outing, this year to Southend was well attended. The weather was glorious and we were given generous hospitality in a local church where we shared in the eucharist.

We have continued to reflect prayerfully on our various activities. We have had bible study, a Lent course, a parish quiet day and a parish pilgrimage to Walsingham enabling us to reflect on and grow in our faith.

We continue to reflect on ways as a parish we can grow in faith and in numbers.

St Bartholomew's:

We continue to serve God and our community both through our own activities and by the hospitality we offer to other organisations.

The café continues to be important in our outreach to the community. During the year the café focus has been to increase this outreach to the community as it is now. We have now in place a regular monthly calendar of activities including Film, Jewellery making workshops, chair based exercise and Knit and Natter. There is also a Stay and Play for children and their carers weekly on a Friday and a monthly Coffee Morning for the Women's Institute. Both the film and the Knit and Natter have seen numbers of fifteen plus attend alongside our café regulars and has had positive impact on increased footfall and revenue. The Coffee Mornings have also widened our footfall, some coming from Dagenham and other neighbouring areas.

Due to a reduction in numbers, nursery lunches became unviable and were stopped in October.

Careful monitoring of food cost identified the need for a small increase in prices and having researched the wider community offering in neighbouring cafes 10p was added to some items. We are still seen as very reasonable. The offering itself was reviewed and, for example, better quality bread was offered with soup.

We catered again for the Parish at the Barn Dance, Burns Night and Christmas Lunch and funds raised purchased a tablet and card payment machine which has proved popular as an alternative means of payment.

Our Facebook page is updated weekly and assists with marketing. The Christmas lunch post, for example, reached over 500 people.

During Lent last year we collected more than 70 Easter Eggs for the Homeless in conjunction with Hope 4 Newham. A coffee morning and cake sale raised nearly £500 for a child diagnosed with terminal cancer and we organised a reverse advent food calendar collection for the Bonny Downs foodbank leading up to Christmas collecting over 150 tins. Quiz nights continue on a quarterly basis in the afternoons building bridges with other organisations and churches in the Community.

The café team has increased at no extra financial cost both in number but importantly in quality with new volunteers from Active Newham and we are currently hosting a College placement with Newham College providing opportunities to develop their work ethic and skills to enhance their future job opportunities.

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In addition, at St Bart's, we offer hospitality, either through long term leases or short term room hire for particular events, to many other organizations that promote the values of the Kingdom of Heaven. In particular, we continue to have the St Bart's Surgery on our site, so that healthcare needs for the local community are provided here. Community Counselling use our rooms on weekdays and evenings, and their work has grown in the course of this year, currently there are 24 counsellors, seeing 73 clients facing various mental health issues at considerably lower than market rates. Everyone concerned with Community Counselling is a volunteer. We continue to host Alcoholics Anonymous and Narcotics Anonymous meetings and a MIND Bereavement Group. All the uniformed organizations are represented at St Bart's, Rainbows, Brownies, Guides, Beavers Cubs, Scouts and Explorers, with both Wednesday and Friday Cub/Scout Packs. We held a very well attended Christingle Service for the Uniformed Organisations in Advent. We continue to host a number of independent Churches on Sundays. As we approached the end of the year, Together 2012, a disability arts charity moved into building, and in November, we hosted an art installation by conceptual artist Alison Marchant, Writers/Diary.

St Edmund's:

We once again sent £100 to the 'Bishops Lent Appeal' as a result of our Lent Collection. We continue to host Monega Association meetings and try to support them when the opportunity arises.

St Mary's

St Mary's was again part of Open London and welcomed various groups of visitors for tours of the church. Our thanks go to Dennis Pridmore our 'chief guide' and for June Bassenger for the refreshments.

The Sunday School enjoyed a visit to Stratford Theatre Royal for the pantomime Dick Whittington. Thanks go to Claudette King for organising this trip.

The Nature Reserve around the church in 2019 was not managed particularly well by the London Borough of Newham despite numerous meetings. There was a particular increase in drug use and homeless people using the reserve. In early 2020 there was a new management team appointed and this has already delivered real improvements in the state of nature reserve. We hope this will led to much improved environment and use of the reserve.

St Mary's continues to enjoy very good relationships with several local schools, the clergy take assemblies in local schools and a large number of school pupils have appreciated their visit to this historic church in 2019.

We continue to build links with the local faith groups in particular with the people associated with the new Mosque that opened this year on high street south in the curry restaurant.

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FINANCIAL REVIEW

Financial position

The PCC, as Trustees of the charity, have acted responsibly in managing the charity's financial affairs.

Parish:

Giving remains constant at about £35K but the Parish share, Ministers' and organist's expenses cost about £75K giving the usual deficit of about £40K.

This is made up by levies on the other cost Centres. St. Mary's contributed £4K, St. Edmunds £5K, Fellowship House £13K and Bart's Centre £20K, with the Bart's Centre contribution coming out of capital reserves rather than income.

Although the Parish received about £40K in dividends, £30K was into the Millennium Fund so the "paper" surplus of about £20K on overall Parish income/expenditure is largely into a restricted fund.

Similarly the value parish investments rose by about £240K - to Dec 31st 2019 - giving a net increase in assets of about £200K. 75% of this was in the Millennium Fund.

St Bartholomew's:

2019 was a stable year for the Centre. Income was up slightly over 2018, £164K vs £155K. Expenditure also slightly up - maintenance was £1K down but British Gas charged us an extra £5K for electricity. So on the income/expenditure account there was a surplus of about £6K (£2.5K in 2018).

These figures do not include any contributions to the Parish Share, although St Bart's did make a substantial contribution to the Parish Share in 2019 out of capital reserves - see above in the comments on the Parish as a whole.

Fellowship House:

Income was stable at £33K and expenditure was £12K giving a surplus of about £20K.

St Edmund's:

Expenditure on the building has been high this year due to lightning damage and general wear and tear. £9,000 has been withdrawn from the Russel Bequest in order to pay for this. The income has remained static during the year.

St Mary's:

St Mary's Hall

The income is up on last year by £2,000 or so. This is due to the new Nursery group (Mini Uni) finally occupying the hall from May on a full time basis. The only other regular income comes from the two Sunday groups who both use it 52 weeks of the year.

The expenditure was about £5,000 lower compared to last year as most of the new work was carried out in 2018 and outgoing costs were only for repairs and general maintenance. Heating, lighting and water charges were down from the previous year, and a substantial contribution was given to the PCC account (£4,000 general costs and £250 toward a training course).

St Mary's General Purposes Account:

Income for the year shows a small surplus for the year. However the proceeds from the Winter Fair are only in the account for safe-keeping. The money is earmarked for Sunday School and/or other projects and will not benefit the account itself. The usual donations for Mildmay and USPG were made and also a donation for Open House London, which was passed on from money donated by visitors to the church on the Open Day last September.

St Mary's Millennium Fund:

This is a Restricted Fund, there has been little movement in or out of the Millennium Fund this year. The main item of expenditure this year has been the works detailed in the Fabric Report for St Mary's above, i.e., the quinquennial repairs of £2970. We also tested and repaired the lightning conductor which cost £1200.

St.Alban's:

The Pre School Learning Alliance, the long term tenant of St Albans, left us during 2018. We have secured a commitment from a new tenant, but expenditure was necessary as we continue to bring the building back to a useable condition prior to the new tenant, a nursery, taking possession.

Reserves policy

It is PCC policy to maintain a balance on unrestricted funds (if possible) that equates to at least two months' unrestricted payments to cover emergency situations that may arise from time to time.

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

REPORT OF THE TRUSTEES
for the Year Ended 31 December 2019

FUTURE PLANS

We will continually update our policies and practices in line with Diocesan guidance and with best practice nationally.

In 2018, we introduced the Parish Giving Scheme, an independently run way of giving by direct debit which mitigates static giving and collects gift aid at source. We have initially introduced it in a modest way (with those who already give by standing order) and we hope to extend it and reduce cash giving to the parish.

A wider stewardship campaign is planned for the Autumn of 2020.

Conversations about the best use of our buildings for mission, including the possibility of redevelopment on the St Bart's site, are ongoing.

We are holding an ongoing conversation about our vision for the Parish and our calling as God's people in East Ham. This has now emerged as a concrete proposal to form the East Ham MMU alongside St Paul, East Ham, St George, East Ham and St Martin, Plaistow. The clergy have already met and an open meeting for all the churches is planned for early 2020.

We are running a Lent Course in 2020 reflecting on the themes of thanksgiving and repentance by way of the General Thanksgiving and General Confession of the Book of Common Prayer, alongside our Methodist and congregational colleagues.

A parish outing, pilgrimage to the Shrine of Our Lady of Walsingham and Quiet Day are all planned for 2020.

We look forward to the ordination of Rev Marco Lopes to the priesthood, planned for June 2020.

COVID-19

On the 11th March 2020 the Covid-19 pandemic was announced by the World Health Organisation (WHO) and on the 24th March 2020 the UK government announced a lockdown and cancellation of all religious and other types of meetings. As a result, all gatherings in the Parish of the Holy Trinity, East Ham since that date have been continued online rather than in person.

Due to the continued generosity of members across the churches regular giving has continued. Some of our main rentals have continued through the lockdown period, other renters have paid a retainer, and we have made use of the Government's furlough scheme to ensure our excellent staff are supported through this difficult time.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

The PCC of the Holy Trinity, East Ham is a body corporate and operates under the Parochial Church Councils (Powers) Measure 1956 and Church Representation Rules (2011, 2017)

The method of appointment of PCC members is set out in the Church Representation Rules. All church members are encouraged to register on the Electoral Roll and stand for election to the PCC.

From the APCM 2019, the 3 Churches in the Parish operated District Church Councils. The Church Districts were created by a pastoral measure passed by the APCM in 2018. All lay members of the PCC, whether ex-officio or elected, are thereby ex-officio members of the DCC of their home Church, and all ex-officio clergy members of PCC are ex-officio members of all DCCs. All District Church Wardens are ex-officio members of the PCC. In addition, at the APCM 2019, the following lay representatives were elected to the DCCs:

St Bartholomew, East Ham : May Gentry, Irene Phaup, Eutal Spence, Pandi Sukesh

St Edmund, Forest Gate : Helen Gilkes, Joan Boyce, Miriam Lee, Paulette Welch

St Mary Magdalene: Colin Mansfield, Damian Sutton, Ancil Griffith, Teena Preston, Earlene Bentley, June Bassenger, John Hedges, Terry Hoo ker, Rolandas Vosylius.

PCC members receive information on trustee responsibilities, basic health and safety, risk management and safeguarding procedures.

Safeguarding

The PCC is committed to safeguarding. At its meeting on 2nd October 2019, the PCC formally adopted the recommended Promoting a Safer Church, the nationally agreed Church of England policy, which the Diocese of Chelmsford has formally adopted. Safeguarding continues to be reviewed every year, with a substantial review undertaken every five years or when the guidelines change, whichever is sooner.

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

REPORT OF THE TRUSTEES
for the Year Ended 31 December 2019

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk Management

Risk can be defined as 'the threat that an event or action will adversely affect an organization's ability to achieve its objectives and execute its strategies'. The risks may be categorized as follows:

Financial Risk	the most common category of risk and many non-financial risks can be measured in terms of financial impact. The PCC approved a set of Internal Financial Procedures to manage financial risk and will review these in the coming year and regularly thereafter
Reputational Risk	can have an impact if unwelcome publicity hinders the mission of the church. Regular media releases are issued to local newspapers and the Diocesan Bulletin, alongside the internal communications such as the website and weekly newsletter
Statutory and legal requirements	such as health and safety, employment law, Charities Act and child protection. The PCC has policies in place for all of these and they are reviewed on a regular basis
Operational risk	relates to threats to the Church's ability to deliver its objectives owing, for example, to damage to the church building

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number
1127847

Principal address
St Barts Church & Centre
292b Barking Road
East Ham
London
London
E6 3BA

Trustees

For the period 1st January 2019 until the date this report was approved, the following served as members of the PCC:

Team Rector	Revd. Dr Sue Lucas (Chair)
Team Vicar	Revd Quintin Peppiatt
Associate Clergy	Revd Canon Ann Easter, Revd Fred Ashford-Okai
Assistant Curates	Revd John King, Revd Marco Lopes (from 14/09/2019)
Parish Wardens	Ms Alison Brown, Ms Mary Richards
District Church Wardens	Coraline Edwards, Laurine Griffith, Philip John, Katy Paisley (until 18/10/2019), Hazel Thomas
Deanery Synod Representatives	Canon Shirley Biro, Mr Gordon Owens, Mr Ajith Lekshmanan, Mr Ed Williamson
Elected Members from APCM 2019 to APCM 2020	Andrew Biro (treasurer), Jean Mansfield, Sam Ozurumba, Louise Simmons, Molar Tariggha
Elected Members from APCM 2018 to APCM 2019	Mrs June Bassenger (Secretary) (to 26th March 2018), Mr Andrew Biro (Treasurer), Mrs Doris Goodchild, Mrs Jean Mansfield, Mr Sam Ozurumba, Mr Dennis Pridmore

Revd Dr Susan Lucas was appointed Team Rector, Revd Quintin Peppiatt was appointed Team Vicar and Revd Canon Ann Easter and Revd Fred Ashford-Okai were appointed Associate Ministers, by the Lord Bishop of Chelmsford. Revd John King was ordained priest on 29th June 2019 by the Bishop of Barking and Revd Marco Lopes was made deacon on 14th September 2019 by the Lord Bishop of Chelmsford, and they are both serving their title in the parish. They are all ex-officio members of the PCC (Revd Marco Lopes from 14th September 2019).

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

REPORT OF THE TRUSTEES
for the Year Ended 31 December 2019

The Chelmsford Diocesan Board of Finance acted as Custodian Trustee for the inalienable property of the Church.

The PCC met 6 times in 2019, on 29th January, 26th February, 2nd April, 21st May, 17th July, 2nd October and 19th November. Minutes of the PCC meetings are held in the Parish Office and are available for scrutiny if requested.

Day to day management of the Church was exercised by the Team Rector, Team Vicar, Church Wardens and PCC, with the support of the Parish Office.

Auditors

Brindley Millen Ltd
Chartered Accountants and Statutory Auditors
167 Turners Hill
Cheshunt
Hertfordshire
EN8 9BH

Bankers

Barclays, 737 Barking Road, London E13 9PL

Architect

Mr Jonathan Freegard, 5 Tredegar Square, Bow, E3 5AD

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on Sep 26, 2020 and signed on its behalf by:



Susan Lucas (Sep 26, 2020 15:02 GMT+1)

.....
Revd Dr S Lucas - Trustee

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY**

Opinion

We have audited the financial statements of Parochial Church Council of East Ham Team Ministry (the 'charity') for the year ended 31 December 2019 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2019 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY**

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Section 144 of the Charities Act 2011 and regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Brindley Millen Ltd
Chartered Accountants and Statutory Auditors
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
167 Turners Hill
Cheshunt
Hertfordshire
EN8 9BH

Date:

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 December 2019

	Notes	Unrestricted funds £	Restricted funds £	31.12.19 Total funds £	31.12.18 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		35,813	646	36,459	37,889
Charitable activities					
Parish Activities		230,288	-	230,288	233,612
Investment income	2	9,693	30,007	39,700	39,027
Other income		5,559	-	5,559	4,602
Total		281,353	30,653	312,006	315,130
EXPENDITURE ON					
Raising funds		9,968	-	9,968	13,970
Charitable activities					
Parish Activities		298,312	5,786	304,098	337,084
Total		308,280	5,786	314,066	351,054
Net gains/(losses) on investments		49,274	167,491	216,765	(12,616)
NET INCOME/(EXPENDITURE)		22,347	192,358	214,705	(48,540)
RECONCILIATION OF FUNDS					
Total funds brought forward		10,847,188	963,364	11,810,552	11,859,092
TOTAL FUNDS CARRIED FORWARD		10,869,535	1,155,722	12,025,257	11,810,552

The notes form part of these financial statements

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

BALANCE SHEET
31 December 2019

	Notes	Unrestricted funds £	Restricted funds £	31.12.19 Total funds £	31.12.18 Total funds £
FIXED ASSETS					
Tangible assets	6	10,475,439	-	10,475,439	10,475,439
CURRENT ASSETS					
Debtors	7	8,277	-	8,277	4,789
Investments	8	312,709	1,073,582	1,386,291	1,144,527
Cash at bank and in hand		86,756	82,140	168,896	196,943
		<u>407,742</u>	<u>1,155,722</u>	<u>1,563,464</u>	<u>1,346,259</u>
CREDITORS					
Amounts falling due within one year	9	(3,166)	-	(3,166)	(2,966)
NET CURRENT ASSETS		<u>404,576</u>	<u>1,155,722</u>	<u>1,560,298</u>	<u>1,343,293</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		10,880,015	1,155,722	12,035,737	11,818,732
CREDITORS					
Amounts falling due after more than one year	10	(10,480)	-	(10,480)	(8,180)
NET ASSETS		<u>10,869,535</u>	<u>1,155,722</u>	<u>12,025,257</u>	<u>11,810,552</u>
FUNDS					
Unrestricted funds	11			10,869,535	10,847,188
Restricted funds				1,155,722	963,364
TOTAL FUNDS				<u>12,025,257</u>	<u>11,810,552</u>

The financial statements were approved by the Board of Trustees and authorised for issue on Sep 26, 2020 and were signed on its behalf by:

Susan Lucas
 Susan Lucas (Sep 26, 2020 15:02 GMT+1)
 S Lucas - Trustee

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 December 2019

1. ACCOUNTING POLICIES

Basis of preparing the financial statements and assessment of going concern

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the gift is received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Funds raised by the fete, bazaar and similar events are accounted for gross.

Other ordinary income

Rental income from the letting of church premises is recognised when the rental is due.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Activities directly relating to the work of the church

The Diocesan Parish Share is accounted for when paid. Any parish share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a liability in the balance sheet. The Parish Share was paid in full in the year.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- in accordance with the property
Church Equipment	- 25% on cost

Taxation

The charity is exempt from tax on its charitable activities.

Current assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2019

1. ACCOUNTING POLICIES - continued

Taxation

Short-term deposits include cash held on deposit with the Central Board of Finance of the Church of England, the Chelmsford Diocesan Board of Finance and COIF Charity Funds.

Debtors

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash, current bank accounts and deposit bank accounts with no withdrawal limitations.

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially settled at transaction value and subsequently measured at their settlement value.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts in accordance with Charities Act 2011.

Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's Inventory, which may be inspected at any reasonable time. For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2000 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life (initially over four years) on a straight-line basis.

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of moveable church furnishings acquired before 1 January 2000 is written off.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price less than £1,000 are written off when the asset is acquired.

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2019

2. INVESTMENT INCOME

	31.12.19	31.12.18
	£	£
Deposit account interest	39,700	39,027
	<u> </u>	<u> </u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2019 nor for the year ended 31 December 2018.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2019 nor for the year ended 31 December 2018.

Payments to pcc members

There were no payments made to PCC members. (2018 £Nil)

4. STAFF COSTS

	31.12.19	31.12.18
	£	£
Wages and salaries	86,437	84,728
Other pension costs	5,244	-
	<u> </u>	<u> </u>
	91,681	84,728
	<u> </u>	<u> </u>

The average monthly number of employees during the year was as follows:

	31.12.19	31.12.18
All staff	3	3
	<u> </u>	<u> </u>

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	37,896	(7)	37,889
Charitable activities			
Parish Activities	231,729	1,883	233,612
Investment income	9,518	29,509	39,027
Other income	1,884	2,718	4,602
Total	<u>281,027</u>	<u>34,103</u>	<u>315,130</u>
EXPENDITURE ON			
Raising funds	13,970	-	13,970
Charitable activities			
Parish Activities	277,856	59,228	337,084
Total	<u>291,826</u>	<u>59,228</u>	<u>351,054</u>
Net gains/(losses) on investments	<u>(1,472)</u>	<u>(11,144)</u>	<u>(12,616)</u>
NET INCOME/(EXPENDITURE)	<u>(12,271)</u>	<u>(36,269)</u>	<u>(48,540)</u>

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2019

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
Transfers between funds	52	(52)	-
Net movement in funds	(12,219)	(36,321)	(48,540)

RECONCILIATION OF FUNDS

Total funds brought forward	10,859,407	999,685	11,859,092
TOTAL FUNDS CARRIED FORWARD	<u>10,847,188</u>	<u>963,364</u>	<u>11,810,552</u>

6. TANGIBLE FIXED ASSETS

	Freehold property £	Church Equipment £	Totals £
COST			
At 1 January 2019 and 31 December 2019	10,475,439	79,459	10,554,898
DEPRECIATION			
At 1 January 2019 and 31 December 2019	-	79,459	79,459
NET BOOK VALUE			
At 31 December 2019	<u>10,475,439</u>	<u>-</u>	<u>10,475,439</u>
At 31 December 2018	<u>10,475,439</u>	<u>-</u>	<u>10,475,439</u>

The Church buildings at St Mary's and St Edmund's are owned jointly by the Parish and the Diocese. The interest in these buildings, along with their value, cannot be accurately measured and as such have not been included in the financial statements.

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.19	31.12.18
	£	£
Other debtors	<u>8,277</u>	<u>4,789</u>

8. CURRENT ASSET INVESTMENTS

	31.12.19	31.12.18
	£	£
Listed investments	<u>1,386,291</u>	<u>1,144,527</u>

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2019

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.19	31.12.18
	£	£
Other creditors	3,166	2,966
	<u> </u>	<u> </u>

10. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	31.12.19	31.12.18
	£	£
Other creditors	10,480	8,180
	<u> </u>	<u> </u>

11. MOVEMENT IN FUNDS

	At 1.1.19	Net movement in funds	Transfers between funds	At 31.12.19
	£	£	£	£
Unrestricted funds				
PCC General Fund	8,028	(38,848)	42,988	12,168
Clergy Housing	960	(880)	-	80
St Mary's Sunday School	315	(45)	-	270
St Bart's Sunday School	201	(45)	-	156
Fellowship House	49,931	26,730	(23,576)	53,085
St Alban's Hall	1,414	(22,832)	9,424	(11,994)
St Mary Magdalene	4,536	290	(325)	4,501
St Mary's Hall	14,692	8,367	(9,172)	13,887
St Bart's Centre	215,298	39,382	(12,825)	241,855
St Edmunds	8,069	5,130	(6,514)	6,685
Kitchen Fund	2,523	(1,065)	-	1,458
Building Fund	10,475,439	-	-	10,475,439
St Alban's Fabric	51,810	6,163	-	57,973
St Edmund's Fabric	13,212	-	-	13,212
Stubbers	760	-	-	760
	<u>10,847,188</u>	<u>22,347</u>	<u>-</u>	<u>10,869,535</u>
Restricted funds				
Millenium Fund	865,715	184,851	-	1,050,566
Alms Fund	624	-	-	624
Parish Donations	1,583	(119)	-	1,464
St Bart's Donations	2,568	(76)	-	2,492
St Mary's Donations	1,047	-	-	1,047
Russel Bequest	51,199	384	-	51,583
Rutland Road Proceeds	31,886	7,123	-	39,009
Stephen Road Proceeds	8,742	195	-	8,937
	<u>963,364</u>	<u>192,358</u>	<u>-</u>	<u>1,155,722</u>
TOTAL FUNDS	<u>11,810,552</u>	<u>214,705</u>	<u>-</u>	<u>12,025,257</u>

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2019

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
PCC General Fund	36,676	(77,987)	2,463	(38,848)
Clergy Housing	-	(880)	-	(880)
St Mary's Sunday School	-	(45)	-	(45)
St Bart's Sunday School	-	(45)	-	(45)
Fellowship House	33,248	(13,915)	7,397	26,730
St Alban's Hall	303	(23,135)	-	(22,832)
St Mary Magdalene	626	(336)	-	290
St Mary's Hall	19,744	(11,377)	-	8,367
St Bart's Centre	165,518	(159,387)	33,251	39,382
St Edmunds	25,238	(20,108)	-	5,130
Kitchen Fund	-	(1,065)	-	(1,065)
St Alban's Fabric	-	-	6,163	6,163
	<u>281,353</u>	<u>(308,280)</u>	<u>49,274</u>	<u>22,347</u>
Restricted funds				
Millenium Fund	30,269	(5,591)	160,173	184,851
Parish Donations	-	(119)	-	(119)
St Bart's Donations	-	(76)	-	(76)
Russel Bequest	384	-	-	384
Rutland Road Proceeds	-	-	7,123	7,123
Stephen Road Proceeds	-	-	195	195
	<u>30,653</u>	<u>(5,786)</u>	<u>167,491</u>	<u>192,358</u>
TOTAL FUNDS	<u><u>312,006</u></u>	<u><u>(314,066)</u></u>	<u><u>216,765</u></u>	<u><u>214,705</u></u>

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2019

11. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.18 £	Net movement in funds £	Transfers between funds £	At 31.12.18 £
Unrestricted funds				
PCC General Fund	15,577	(40,342)	32,793	8,028
Clergy Housing	960	-	-	960
St Mary's Sunday School	473	(158)	-	315
St Bart's Sunday School	201	-	-	201
Fellowship House	50,745	17,762	(18,576)	49,931
St Alban's Hall	6,010	1,120	(5,716)	1,414
St Mary Magdalene	4,552	(175)	159	4,536
St Mary's Hall	19,588	1,713	(6,609)	14,692
St Bart's Centre	212,244	(913)	3,967	215,298
St Edmunds	5,869	8,191	(5,991)	8,069
Kitchen Fund	2,071	452	-	2,523
Building Fund	10,475,439	-	-	10,475,439
St Alban's Fabric	52,312	(502)	-	51,810
St Edmund's Fabric	13,055	157	-	13,212
Stubbers	311	424	25	760
	<hr/> 10,859,407	<hr/> (12,271)	<hr/> 52	<hr/> 10,847,188
Restricted funds				
Millenium Fund	900,143	(34,376)	(52)	865,715
Alms Fund	624	-	-	624
Parish Donations	1,583	-	-	1,583
St Bart's Donations	2,568	-	-	2,568
St Mary's Donations	1,047	-	-	1,047
Russel Bequest	53,205	(2,006)	-	51,199
Rutland Road Proceeds	31,361	525	-	31,886
Stephen Road Proceeds	9,154	(412)	-	8,742
	<hr/> 999,685	<hr/> (36,269)	<hr/> (52)	<hr/> 963,364
TOTAL FUNDS	<hr/> <hr/> 11,859,092	<hr/> <hr/> (48,540)	<hr/> <hr/> -	<hr/> <hr/> 11,810,552

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2019

11. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
PCC General Fund	39,935	(81,416)	1,139	(40,342)
St Mary's Sunday School	-	(158)	-	(158)
Fellowship House	35,883	(17,549)	(572)	17,762
St Alban's Hall	7,662	(6,542)	-	1,120
St Mary Magdalene	827	(1,002)	-	(175)
St Mary's Hall	14,581	(12,869)	1	1,713
St Bart's Centre	154,546	(153,952)	(1,507)	(913)
St Edmunds	21,285	(13,094)	-	8,191
Kitchen Fund	1,944	(1,494)	2	452
St Alban's Fabric	32	-	(534)	(502)
St Edmund's Fabric	157	-	-	157
Stubbers	4,175	(3,750)	(1)	424
	<u>281,027</u>	<u>(291,826)</u>	<u>(1,472)</u>	<u>(12,271)</u>
Restricted funds				
Millenium Fund	33,850	(56,968)	(11,258)	(34,376)
Russel Bequest	253	(2,260)	1	(2,006)
Rutland Road Proceeds	-	-	525	525
Stephen Road Proceeds	-	-	(412)	(412)
	<u>34,103</u>	<u>(59,228)</u>	<u>(11,144)</u>	<u>(36,269)</u>
TOTAL FUNDS	<u><u>315,130</u></u>	<u><u>(351,054)</u></u>	<u><u>(12,616)</u></u>	<u><u>(48,540)</u></u>

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2019

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.18 £	Net movement in funds £	Transfers between funds £	At 31.12.19 £
Unrestricted funds				
PCC General Fund	15,577	(79,190)	75,781	12,168
Clergy Housing	960	(880)	-	80
St Mary's Sunday School	473	(203)	-	270
St Bart's Sunday School	201	(45)	-	156
Fellowship House	50,745	44,492	(42,152)	53,085
St Alban's Hall	6,010	(21,712)	3,708	(11,994)
St Mary Magdalene	4,552	115	(166)	4,501
St Mary's Hall	19,588	10,080	(15,781)	13,887
St Bart's Centre	212,244	38,469	(8,858)	241,855
St Edmunds	5,869	13,321	(12,505)	6,685
Kitchen Fund	2,071	(613)	-	1,458
Building Fund	10,475,439	-	-	10,475,439
St Alban's Fabric	52,312	5,661	-	57,973
St Edmund's Fabric	13,055	157	-	13,212
Stubbers	311	424	25	760
	<hr/>	<hr/>	<hr/>	<hr/>
	10,859,407	10,076	52	10,869,535
Restricted funds				
Millenium Fund	900,143	150,475	(52)	1,050,566
Alms Fund	624	-	-	624
Parish Donations	1,583	(119)	-	1,464
St Bart's Donations	2,568	(76)	-	2,492
St Mary's Donations	1,047	-	-	1,047
Russel Bequest	53,205	(1,622)	-	51,583
Rutland Road Proceeds	31,361	7,648	-	39,009
Stephen Road Proceeds	9,154	(217)	-	8,937
	<hr/>	<hr/>	<hr/>	<hr/>
	999,685	156,089	(52)	1,155,722
TOTAL FUNDS	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
	11,859,092	166,165	-	12,025,257

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2019

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
PCC General Fund	76,611	(159,403)	3,602	(79,190)
Clergy Housing	-	(880)	-	(880)
St Mary's Sunday School	-	(203)	-	(203)
St Bart's Sunday School	-	(45)	-	(45)
Fellowship House	69,131	(31,464)	6,825	44,492
St Alban's Hall	7,965	(29,677)	-	(21,712)
St Mary Magdalene	1,453	(1,338)	-	115
St Mary's Hall	34,325	(24,246)	1	10,080
St Bart's Centre	320,064	(313,339)	31,744	38,469
St Edmunds	46,523	(33,202)	-	13,321
Kitchen Fund	1,944	(2,559)	2	(613)
St Alban's Fabric	32	-	5,629	5,661
St Edmund's Fabric	157	-	-	157
Stubbers	4,175	(3,750)	(1)	424
	<u>562,380</u>	<u>(600,106)</u>	<u>47,802</u>	<u>10,076</u>
Restricted funds				
Millenium Fund	64,119	(62,559)	148,915	150,475
Parish Donations	-	(119)	-	(119)
St Bart's Donations	-	(76)	-	(76)
Russel Bequest	637	(2,260)	1	(1,622)
Rutland Road Proceeds	-	-	7,648	7,648
Stephen Road Proceeds	-	-	(217)	(217)
	<u>64,756</u>	<u>(65,014)</u>	<u>156,347</u>	<u>156,089</u>
TOTAL FUNDS	<u><u>627,136</u></u>	<u><u>(665,120)</u></u>	<u><u>204,149</u></u>	<u><u>166,165</u></u>

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 December 2019

11. MOVEMENT IN FUNDS - continued

Fund Descriptions

Fund Name	Fund Description
<u>Unrestricted - General</u>	
PCC General Fund	General Parish funds
Clergy Housing	Fund for repairs and maintenance to clergy housing
St Mary's Sunday School	St Marys Sunday School
St Bart's Sunday School	St Barts Sunday School
Fellowship House	Fellowship House is a rented out building to Fellowship House Children's Centre
St Alban's Hall	St Alban's Hall Fund
St Mary Magdalene	St Mary's Church Fund
St Mary Magdalene Hall	St Mary's Hall Fund
St Bart's Centre	St Barts Church Centre Fund
St Edmunds	St Edmunds Fund
Kitchen	St Barts Cafe Kitchen Refurbishment
<u>Unrestricted - Designated</u>	
Buildings Fund	Fixed Asset Fund for Buildings
St Alban's Hall Fabric Fund	Fabric Fund for St Albans
St Edmund's Fabric Fund	Fabric Fund for St Edmunds
Stubbers	Fund for yearly church organised kids trip to Stubbers
<u>Restricted</u>	
Millennium Fund	Restricted fund exclusively for St Mary's Church
Discretionary Alms Fund	Fund to be used at the discretion of the PCC
Charities Fund	Money to be donated to other charitable organisations
Parish Donations	Money to be donated to other charitable organisations
St Bart's Donations	Money to be donated to other charitable organisations
St Mary's Donations	Money to be donated to other charitable organisations
Russel Bequest	Funds to be used for the maintenance of the whole of St Edmund's building which includes provision of a Walsingham Room
Rutland Road Sale Proceeds	Funds relating to the sale of a restricted property to be reused for further property investments
Stephen Road Sale Proceeds	Funds relating to the sale of a restricted property to be reused for further property investments

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2019.

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 December 2019

	Unrestricted funds £	Restricted funds £	31.12.19 Total funds £	31.12.18 Total funds £
INCOME AND ENDOWMENTS				
Donations and legacies				
Planned Giving	21,039	-	21,039	20,569
Collections at Services	8,497	-	8,497	6,016
Gift aid	5,492	-	5,492	6,472
Other donations and appeals	785	646	1,431	4,832
	<hr/>	<hr/>	<hr/>	<hr/>
	35,813	646	36,459	37,889
Investment income				
Deposit account interest	9,693	30,007	39,700	39,027
Charitable activities				
Fetes and fund raising	398	-	398	6,507
Church Hall Lettings	206,842	-	206,842	200,912
Cafe	22,537	-	22,537	23,938
Fees from Weddings & Funerals	511	-	511	2,255
	<hr/>	<hr/>	<hr/>	<hr/>
	230,288	-	230,288	233,612
Other income				
Other Income - Including Insurance Claims	5,559	-	5,559	4,602
	<hr/>	<hr/>	<hr/>	<hr/>
Total incoming resources	281,353	30,653	312,006	315,130
EXPENDITURE				
Raising donations and legacies				
Fetes & other fundraising	1,416	-	1,416	3,685
Stewardship	-	-	-	500
Cafe	8,552	-	8,552	9,785
	<hr/>	<hr/>	<hr/>	<hr/>
	9,968	-	9,968	13,970
Charitable activities				
Wages	86,437	-	86,437	84,728
Pensions	5,244	-	5,244	-
Sundries	1,106	151	1,257	4,601
Missionary & Charitable Giving	1,805	119	1,924	2,426
Parish Share	65,643	-	65,643	64,175
Clergy Costs	7,837	-	7,837	1,803
Church running Costs	23,108	-	23,108	45,507
Church Maintenance	9,829	3,610	13,439	27,142
Upkeep of Services	3,222	1,845	5,067	7,888
Parish Office / Admin	6,285	16	6,301	10,571
Church Hall Running Costs	49,705	-	49,705	5,562
Church Hall Maintenance	10,028	-	10,028	2,472
Major Repairs	25,093	-	25,093	73,194
Sunday School Costs	90	45	135	4,031
	<hr/>	<hr/>	<hr/>	<hr/>
	295,432	5,786	301,218	334,100

This page does not form part of the statutory financial statements

PAROCHIAL CHURCH COUNCIL OF EAST HAM
TEAM MINISTRY

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 December 2019

	Unrestricted funds £	Restricted funds £	31.12.19 Total funds £	31.12.18 Total funds £
Support costs				
Governance costs				
Auditors' remuneration	2,880	-	2,880	2,984
Total resources expended	<u>308,280</u>	<u>5,786</u>	<u>314,066</u>	<u>351,054</u>
Net (expenditure)/income before gains and losses	(26,927)	24,867	(2,060)	(35,924)
Realised recognised gains and losses				
Realised gains/(losses) on investment property	<u>49,274</u>	<u>167,491</u>	<u>216,765</u>	<u>(12,616)</u>
Net (expenditure)/income	<u><u>22,347</u></u>	<u><u>192,358</u></u>	<u><u>214,705</u></u>	<u><u>(48,540)</u></u>